

SmartARTS Certified Arts-Rich School Award

16 Augusta St, Greenville, SC 29601 | 864-467-3132 | kimberly@greenvilleARTS.com | www.greenvilleARTS.com

CERTIFICATION FORM

Read **GUIDELINES** carefully to understand the full application process.

APPLICANT SCHOOL CONTACT INFORMATION			
NAME OF SCHOOL			
NAME OF SCHOOL CONTACT PERSON FOR SMARTARTS PROGRAM		NAME OF SCHOOL PRINCIPAL	
ADDRESS (INCLUDE CITY, STATE, ZIP)			
EMAIL			
CONTACT PERSON PHONE #	SCHOOL'S PHONE #	WEBSITE	
TOTAL SCHOOL POPULATION	% STUDENTS ELIGIBLE FOR FREE/REDUCED LUNCH	% SCHOOL BUDGET ALLOCATED FOR ARTS	

APPLICATION DEADLINE

The first Friday of May in the academic school year.

STATEMENT OF ASSURANCES

For the certification and money award, the applicant agrees that:

- The activities to receive the certification are administered under the supervision of the applicant.
- The funds awarded must be spent for arts-focused items for the school, including but not limited to arts integrated units, art supplies, professional development, performances, equipment, arts-related field trips, and artists-in-residency.
- When questions arise about expenditures, the SmartARTS Director is available for consultation.
- The SmartARTS Director will be notified prior to school events related to the expenditure of said funds and the SmartARTS logo trio will be used on all publicity, email newsletters, installations, programs, social media, and web announcements.
- The applicant will comply with Title IV of the Civil Rights Act of 1964 and Section 504 of Title V of the Rehabilitation Act of 1973 and any applicable South Carolina Law.
- All publicity, installations, school and participating teacher websites, plus program information must contain the following logos – MAC, SmartARTS, TD Center for Arts Integration - and a statement of credit for funding as follows:

*This arts integration project is funded by SmartARTS,
a program of the Metropolitan Arts Council, and the
TD Center for Arts Integration.*
- Logos available through the SmartARTS Director.
- No later than June 1 of the subsequent award school year, a final report with a full financial accounting of award expenditures must be submitted to be considered for the next school year funding. The final report should include a roster of current faculty showing SmartARTS training dates, as well as photos, programs, brochures, testimonials, etc. related to the arts expenditures from this award. Documentation of how MAC and TD Bank were acknowledged for its support of SmartARTS must also be included.

By signing this I affirm that I have read through the GUIDELINES, agree to the above outlined Statement of Assurances, and am providing a complete application. Both signatures required.

SIGNATURE: _____ DATE: _____
SCHOOL CONTACT PERSON FOR SMARTARTS PROGRAM

SIGNATURE: _____ DATE: _____
PRINCIPAL

SmartARTS Certified Arts-Rich School Award

16 Augusta St, Greenville, SC 29601 | 864-467-3132 | kimberly@greenvilleARTS.com | www.greenvilleARTS.com

CERTIFICATION FORM

MAC'S MISSION

Founded in 1973, the Metropolitan Arts Council (MAC) is a service and development nonprofit organization that provides financial support and technical assistance to artists, arts and community organizations and arts educators in Greenville County. The arts are an essential part of life in Greenville. MAC serves as a catalyst for participation, education, development, and promotion of excellence in the arts in the community. MAC combines private and public funding to support the following constituencies: (1) artists to encourage them to work and flourish in our region; (2) cultural organizations to assess needs and coordinate the delivery of arts services; (3) arts providers and tourism groups to stimulate arts-related spending and position the region as a cultural destination; (4) young people by helping educators and administrators fund programs that integrate arts into all areas of academia.

CERTIFICATION AWARD

\$5,000.00 annually for three-year award cycle (\$15,000 TOTAL)

One school will be selected each three-year award cycle. A school cannot be selected for two consecutive award cycles. If selected, the SmartARTS Certified School will receive funds each summer prior to the start of the academic year provided that required annual final report from previous year is submitted and approved. Award funds must be spent for arts-focused items for the school, including but not limited to arts integrated units, performances, supplies, equipment, arts-related field trips, and artists-in-residencies during the academic year. Funds should not be used for after-school programs.

ELIGIBILITY

- Applicant school must be a SmartARTS participating school in Greenville County Schools (GCS).
- Certification award shall be for one selected school every three years.
- Selected school will have no less than 40% of faculty (including administration, professional and instructional staff) to have completed a full SmartARTS summer institute.
- Selected school must submit a roster of SmartARTS-trained faculty and specific years of training.
- In elementary schools, special consideration will be given to schools who send whole grade-level teams to SmartARTS training. In middle schools, special consideration will be given to schools who send subject-area teams to the training.
- Participating SmartARTS teachers in the school must present arts-integrated units to their fellow faculty members at team, grade level, or faculty meetings. Units can also be presented in the form of hall displays such as bulletin boards and display cases, which contain the SmartARTS logo trio.
- Selected school must share information and examples of SmartARTS units with parents through the school websites, school newsletters, PTA meetings, ribbon cuttings ceremonies, and/or other school-wide gatherings. Selected schools websites should list SmartARTS as part of their regular sponsorship recognition, school-wide awards page, or special programs page as applicable.
- Selected school will display the SmartARTS logo trio on all permanent art installations funded by SmartARTS.
- Selected school must complete at least one additional (non-SmartARTS) arts experience for students each academic year, such as arts-related field trip, performances, or residencies, etc.
- Selected school must show evidence that SmartARTS is an integral, intentional thread in the overall curricular plan for the school.

DEADLINES

Applications must be postmarked or delivered to the MAC office by 5pm of the deadline date. No late, faxed or emailed applications may be accepted.

DEADLINE:

The first Friday of May of the current academic school year for the following three years.

APPLICATION REQUIREMENTS

A COMPLETE application includes the following:

One (1) ORIGINAL application: Application Form, proof of eligibility criteria met, pertinent support documents, and supplemental materials.

Five (5) COPIES of the original with support materials – *these will be distributed to the certification committee*. Copies should be collated and stapled – no presentation folders are needed. If multiple copies of any of the support materials included with the original application are unavailable or not easily duplicated, MAC will keep originals in the applicant’s file and notify committee of the material’s availability.

In final award determination, points deducted for incomplete applications can affect committee’s decision.

Checklist for complete application:

- APPLICATION FORM**, completed and signed
- PROOF OF ELIGIBILITY CRITERIA MET**
- SUPPORT DOCUMENTS AND SUPPLEMENTAL MATERIALS**

FUND DISBURSEMENT

Disbursement of Funds

The SmartARTS Certified School will receive the 1st award of \$5000 in August provided that proof of eligibility criteria has been met. Monies in each subsequent year in the cycle will be disbursed in August provided a final report has been received and approved by SmartARTS.

Final Report

The final report includes documentation that the eligibility criteria has been met, as well as all necessary support documents and supplemental materials including receipts.

HELP

Call the SmartARTS Director at 864-467-3132 for assistance.

Disclaimer: If no school meets the requirements for the current school year, then no award shall be made and the award process shall start over for the following academic year.